



## Terms and Conditions of Payment

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Thank you for choosing Alquimia, where we are committed to providing high-quality educational services. Please read the following terms and conditions carefully before making any payment.

### 1. Deposits

- A non-refundable deposit is required to secure your place in any course offered by Alquimia
- The deposit amount varies by course and will be specified at the time of registration.

### 2. Non-Refundable Policy

- All deposits are strictly non-refundable, regardless of the reason for withdrawal.
- This policy helps us manage resources and plan effectively for course delivery.

### 3. Transfer of Deposit

- While deposits are non-refundable, they **may be transferred** to:
  - Another course offered by Alquimia.
  - A different start date of the same course, subject to availability.
- Requests for deposit transfers must be made **in writing** at least 7 days prior to the original course start date.

### 4. Full Payment

- The remaining course fees (after deposit) are due by 15 days before course start.
- Failure to pay the remaining balance by the due date may result in cancellation of your place on the course and forfeiture of the deposit.

### 5. Cancellations and Changes

- Cancellations made after full payment will be subject to our cancellation policy (please contact us for details).
- Alquimia reserves the right to cancel or reschedule courses. In such cases, you will be offered a full refund or the option to transfer your deposit/payment to another course.

### 6. Acknowledgment

By making a deposit or payment, you acknowledge that you have read, understood, and agreed to these terms and conditions.